

Collection of Cheques – Standing Instruction

IMPORTANT

Board resolution must be supplied empowering Authorised Representative to sign authorisation on behalf of corporation.

Cash Trading Account:

To facilitate the Delivery and Settlement of *my/our dealings with your company, *I/we hereby authorise:

My/Our Trading Representative: _____ NRIC/Passport No.: _____

Third Party: *Mr/Mrs/Miss/Mdm _____ NRIC/Passport No.: _____

to collect cheques from your Company, your employees and/or agents on *my/our behalf.

I/We am/are aware that the person so authorised is acting as my/our agent when *he/she collects the cheques on my/our behalf.

*I/We understand that this could give rise to risks of the cheques being lost, misappropriated or otherwise mishandled while they are in the custody of *my/our Trading Representative or third party.

This authorisation is valid until written notice of cancellation is given by *me/us and received and acknowledged by you.

FOR INDIVIDUAL/JOINT ACCOUNT

Signature of Main Applicant

Name: _____

NRIC/Passport No.: _____

Date (dd/mm/yyyy): _____

Signature of Joint Applicant

Name: _____

NRIC/Passport No.: _____

Date (dd/mm/yyyy): _____

FOR CORPORATION ACCOUNT

Authorised Signatory & Company Stamp

Name: _____

Designation: _____

Date (dd/mm/yyyy): _____

Authorised Signatory & Company Stamp

Name: _____

Designation: _____

Date (dd/mm/yyyy): _____

* Please delete as appropriate

FOR OFFICIAL USE ONLY

SIGNATURE VERIFIED BY

KEYED BY

CHECKED BY